

TOPS PAYMENT REQUEST – DATA DESCRIPTION 03/30/04

For information on submitting Payment Requests, consult “TOPS Processing Quick Reference – Billings”, on the TOPS Information Center

FROM	TO	LENGTH	FIELD NAME	ALIAS	FIELD DESCRIPTION
1	9	9(09)	SSNNBR	SSN	SOCIAL SECURITY NUMBER
10	18	9(09)	COLLEGECD9	COLLEGE-CODE9	INSTITUTION CODE FIRST 6 DIGITS = DE CODE LAST THREE = 000
19	24	X(06)	TERM6	TERM6	TERM OF PAYMENT BEING REQUESTED
25	30	9(04)V99	TUITPD	TUITION-PAID	TUITION AMOUNT REQUESTED
31	36	9(04)V99	STIPPD	STIPEND-PAID	STIPEND AMOUNT REQUESTED
37	42	9(04)V99	NATGRDPD	NATIONAL GUARD AMOUNT REQUESTED	NATIONAL GUARD AMOUNT REQUESTED
43	50	9(08)	PROCESSDT	PROCESS-DATE	PROCESSED DATE
51	51	X(01)	PRGTYPE	PROGRAM-TYPE	TYPE OF PROGRAM STUDENT IS ENROLLED IN
52	53	X(02)	ACADSTAND	ACADEMIC STANDING	STUDENT ENROLLMENT STATUS 00 = CONTINUING STUDENT DB = DUAL BILLED STUDENT EP = ELIGIBLE PART-TIME EX = EXCHANGE OR STUDY ABROAD STUDENT GP= GRADUATE PROFESSIONA STUDENT PS = PROFESSIONAL STUDENT OA = OVER AWARD NG= ELIGIBLE NATIONAL GUARD GN = REVERSAL OF NATIONAL GUARD ST = CHANGE FROM SEMESTER TO TERM TS = CHANGE FROM TERM TO SEMESTER
54	59	X(06)	FILLERA	FILLERA	FILLERA – FOR FUTURE USE
60	65	X(06)	FILLERB	FILLERB	FILLERB – FOR FUTURE USE
66	71	X(06)	FILLERC	FILLERC	FILLERC – FOR FUTURE USE
72	77	X(06)	FILLERD	FILLERD	FILLERD – FOR FUTURE USE