

Louisiana's Taylor Opportunity Program for Students (TOPS)

Affidavit of Residency For Hurricane "Displaced Students"

Graduating During the 2005-06, 2006-07, 2007-08 or 2008-09 Academic Year (High School)

DO NOT use this form if the TOPS Applicant lived in Louisiana and attended ALL of the 2004-2005 academic year in an eligible Louisiana school. These students will meet the residency requirement based on their high school transcript.

PLEASE FOLLOW THE INSTRUCTIONS ON PAGE 2 OF THIS AFFIDAVIT

BEFORE ME, undersigned Notary, personally came and appeared _____, who after being duly sworn, did depose and say:

A. Check the one box that applies to YOU.

I declare that I am the **Parent of the TOPS Applicant** or the **Court Ordered Custodian of the TOPS Applicant** (You must attach a copy of the court order.) who is seeking a TOPS award and that the following facts and assertions are true and correct:

B. Enter your full name and social security number.

Name _____ SSN _____ - _____ - _____

C. Enter the TOPS Applicant's full name and social security number.

Name _____ SSN _____ - _____ - _____

BEFORE THE HURRICANE:

D. Check the boxes that apply and fill in the blanks.

On **August 26, 2005** (If displaced by Hurricane Katrina)

September 20, 2005 (If displaced by Hurricane Rita):

My home address was _____, _____, _____, _____.
(street address) (city) (state) (zip code)

The TOPS Applicant's address was _____, _____, _____, _____.
(street address) (city) (state) (zip code)

The TOPS Applicant was enrolled in _____ in _____, _____; **OR**
(name of high school) (city) (state)

The TOPS Applicant was enrolled in a BESE approved home study program.

E. Check all that apply to you. If you check "YES" to question 2, 4, 6 or 8, you must attach a copy of the document listed after that item.

1. YES NO I am a registered voter.
2. YES NO I am currently registered to vote in Louisiana. (Copy of voter registration card)
3. YES NO I am licensed to drive a motor vehicle.
4. YES NO I currently hold a valid Louisiana driver's license. (Copy of LA driver's license)
5. YES NO I own a motor vehicle.
6. YES NO My vehicle is currently registered in Louisiana. (Copy of automobile registration)
7. YES NO I have earned taxable income.
8. YES NO I filed a Louisiana income tax return for tax year 2004. (Copy of Louisiana income tax return for tax year 2004.)

F. Prior to the date checked in Section D, I had been a legal resident of Louisiana since _____, _____, _____.
(month) (day) (year)

AFTER THE HURRICANE:

G. The TOPS Applicant graduated from _____ high school in _____, _____ on _____, _____.
(city) (state) (month) (day) (year)

If NOT a Louisiana high school, you must send the TOPS Applicant's high school transcript showing the graduation date and his/her ACT/SAT score report.

The TOPS Applicant completed the 12th grade level of a BESE approved home study program on _____, _____, _____.
(month) (day) (year)

H. My Current Mailing Address is _____

My Current Daytime Phone Number is (_____) _____ My Current Evening Phone Number is (_____) _____

My Current Cell Phone Number is (_____) _____ My Current E-mail Address is _____

TOPS Applicant's Cell Phone Number is (_____) _____ TOPS Applicant's E-mail Address is _____

I. In the presence of a Notary Public, complete and sign this affidavit attesting to the foregoing and enter the date.

Sworn Statement: "I make this sworn statement, under penalty of law, for the express purpose of qualifying my child or my ward for a TOPS award. By signing this form, I do hereby declare that I have personally completed this form and that all information entered on and included with this affidavit of residency is true and correct and that I understand that if I purposely give false or misleading information, I may be fined, sent to prison or both.

Thus done and passed in _____, _____, this _____ day of _____, 20____.
(city) (state)

Affiant: _____
(Legal Signature)

SWORN TO AND SUBSCRIBED before me, the undersigned Notary, this _____ day of _____, 20____.

NOTARY PUBLIC

For the Parish/County of _____ In the State of _____

Louisiana's Taylor Opportunity Program for Students (TOPS)

“Displaced students” who did **not** live in Louisiana and did **not** attend ALL of the 2004-2005 academic year in an eligible Louisiana School may be eligible for a TOPS award if a parent or court ordered custodian was a Louisiana resident as defined by the TOPS statute for at least one year before the designated date for the specified natural disaster.

WHO IS A DISPLACED STUDENT?

A Displaced Student is:

- (a) A student who was enrolled in an eligible Louisiana high school in a designated parish on the designated date, OR
- (b) A student who was residing in one of the designated parishes on the designated dates and enrolled in a home study program approved by the State Board of Elementary and Secondary Education (BESE), OR
- (c) A student whose parent or court ordered custodian actually resided in one of the designated parishes on the designated date and actually resided in Louisiana for an entire year before the designated date, AND
- (c) Graduated from high school or completed the 12th grade level of BESE approved home study during the 2005-06, 2006-07, 2007-08 or 2008-09 Academic Year (High School).

WHAT ARE THE DESIGNATED PARISHES AND DATES?

The designated parishes and dates for the storms are as follows:

- Katrina - On August 26, 2005, the TOPS Applicant was enrolled in an eligible Louisiana high school located in Jefferson, Lafourche, Orleans, Plaquemines, St. Bernard, St. Tammany, Tangipahoa or Washington Parish; OR
- Katrina - On August 26, 2005, the TOPS Applicant was enrolled in a BESE approved home study program and resided in Jefferson, Lafourche, Orleans, Plaquemines, St. Bernard, St. Tammany, Tangipahoa or Washington Parish; OR
- Rita - On September 20, 2005, the TOPS Applicant was enrolled in an eligible Louisiana high school located in Acadia, Allen, Beauregard, Calcasieu, Cameron, Iberia, Jefferson Davis, St. Mary, Terrebonne, or Vermilion Parish; OR
- Rita - On September 20, 2005, the TOPS Applicant was enrolled in a BESE approved home study program and resided in Acadia, Allen, Beauregard, Calcasieu, Cameron, Iberia, Jefferson Davis, St. Mary, Terrebonne, or Vermilion Parish.

WHAT IS THE RESIDENCY REQUIREMENT FOR A DISPLACED STUDENT?

1. The Displaced Student must have resided in Louisiana and attended an eligible Louisiana school for the entire 2004-2005 school year; OR
2. The parent or court-ordered custodian of the Displaced Student must have actually resided in one of the designated parishes on the designated date and actually resided in Louisiana for an entire year before the designated date.

INSTRUCTIONS FOR COMPLETING AFFIDAVIT OF RESIDENCY BY SECTION

Please complete the affidavit and sign it in blue or black ink before a Notary Public.

- A. The parent or the court ordered custodian of a dependent TOPS Applicant must complete this form. A person claiming to be the court ordered custodian of a student must submit a copy of the court document that establishes custody.
- B. Enter the name and social security number of the parent or the court ordered custodian.
- C. Enter the name and social security number of the TOPS Applicant.
- D. Check the box for the storm and date that applies to the TOPS Applicant. See WHO ARE DISPLACED STUDENTS? above to determine the appropriate storm and date. Enter the street address of the parent or court ordered custodian on the date checked (this may be different than your current address). Enter the TOPS Applicant's actual home street address on the date checked. Check whether the TOPS Applicant was enrolled in high school or a BESE approved home study program on the date checked and fill in the appropriate blanks.
- E. Check all boxes either yes or no as they apply to the parent or court ordered custodian completing the affidavit. If you check “YES” to question 2, 4, 6 or 8, you must attach a copy of the document listed after that item. At least one of the documents must show an issue date at least one year prior to August 26, 2005 (for a parent or court ordered custodian of a TOPS Applicant displaced by Hurricane Katrina) or one year prior to September 20, 2005 (for a parent or court ordered custodian of a TOPS Applicant displaced by Hurricane Rita). If none of the documents show an issue date prior to appropriate date, other documents may be acceptable to fulfill this requirement. Call 1-800-259-5626, Ext. 1048, for guidance. If your documentation needed to establish residency has been lost or destroyed due to Hurricane Katrina or Hurricane Rita, you should contact the following:
 1. Voter Registration Card: Your parish's Registrar of Voters office can supply a new card or you can contact the Louisiana Registrar of Voters at 225-922-0900 for information on how to obtain copies of your voter registration card.
 2. Louisiana Driver's License: The Louisiana Department of Motor Vehicles will provide information on how to obtain copies of your Louisiana Driver's License. Call 877-368-5463 or visit <http://www.dps.state.la.us/omv/hurricane.html>.
 3. Vehicle Registration: The Louisiana Department of Motor Vehicles will provide information on how to obtain copies of your Louisiana vehicle registration. Call 877-368-5463 or visit <http://www.dps.state.la.us/omv/hurricane.html>.
 4. Louisiana Income Tax Return: The Louisiana Department of Revenue will provide information on how to obtain copies of your state tax return. Call 225-219-0102.
- F. Provide the date you became a Louisiana resident and remained a Louisiana resident (only the time you actually lived in Louisiana) until the applicable hurricane. To be a legal resident of Louisiana, you must live in Louisiana and you must intend for Louisiana to be your home state. Your intent is evidenced by your registration to vote, obtaining a driver's license, registering your car and paying income taxes in Louisiana. Provide the date you last established Louisiana residency. For instance, if you were born in Louisiana on January 31, 1965, then moved to Georgia in 1986 and returned to make Louisiana your legal residence on July 1, 2004, you would enter July 1, 2004.
- G. Check whether the student graduated from high school or completed a BESE approved home study program at the 12th grade level and fill in the blanks as appropriate. If the high school is NOT in Louisiana, you MUST furnish an official high school transcript and the ACT/SAT score report for the TOPS Applicant.
- H. You must provide the address and telephone number(s) for where you are living when you fill out the affidavit. Please include your e-mail address if you have one. Also provide the cell number for the TOPS Applicant. This information is essential to processing the TOPS Applicant's application. It does not matter that you are currently living outside Louisiana.
- I. You MUST sign the affidavit IN FRONT OF a person who is a Notary in the state where you complete the affidavit.

Send the Affidavit of Residency with all supporting documents to:

Office of Student Financial Assistance
Scholarship and Grant Division
Post Office Box 91202
Baton Rouge, Louisiana 70821-9202