

**LOUISIANA STUDENT FINANCIAL ASSISTANCE  
COMMISSION  
OFFICE OF STUDENT FINANCIAL ASSISTANCE**

***Taylor Opportunity Program for Students (TOPS)  
Bulletin***

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DISTRIBUTION:	High School Counselors, College, University and LAICU Chancellors, Financial Aid Offices, Business Offices, Registrars and Auditors; Louisiana Legislators, Officials and the Congressional Delegation; Higher Education Board; Libraries; Commission Members; Technical College Campus Deans and Student Personnel Services Officers
TOPICS:	TOPS Bulletin Exception Form Address Change

To assure that your *Rules* remain current, please record this document on your Bulletin index and retain it with your manual.

Effective immediately, the mailing address for the TOPS Request for Exception Form is:

LOSFA  
Legal-Exception Section  
1885 Wooddale Boulevard, Suite 622A  
Baton Rouge, LA 70806

This action will reduce the amount of time between mailing and the actual receipt of the Request for Exception Form by this agency. Mail sent to this address is delivered directly to the agency's physical site.

The TOPS Request for Exception Form has been revised and includes the new address. The revised form can be found at <http://www.osfa.state.la.us/MainSitePDFs/exceptionrequestform.pdf>.

Please replace any copies of prior versions of the TOPS Request for Exception Form with copies of the revised form.

Please refer students to the web address above to print their own copies of the Request for Exception Form.

If you have questions concerning the TOPS Request for Exception Form or other TOPS matters, contact John W. Bell, Awards and Renewals Manager, [jbelle@osfa.la.gov](mailto:jbelle@osfa.la.gov) or by phone at 225-922-1113.