



School: _____

Date of the Trip: _____



A program of the Board of Regents

Field Trip Support Form

Before Your Visit Answer/Complete the Following:

- What type of field trip are you planning? **Circle all that apply:**
 - Business/Industry Field Trip
 - Postsecondary Field Trip
- What grade levels will attend? **Circle all that apply:**
6 7 8 9 10 11 12
- What date(s) did the Match and Fit research sessions take place? **(Required)** _____
- A. What type(s) of additional postsecondary institution exposure have the students had to prepare or match to this field trip?
Circle all that apply:
 - A virtual visit prior to the business/industry field trip and/or campus field trip.
 - A concurrent on-site campus field trip the day of the business/industry field trip.
 - A presentation from an admissions or business/industry representative or a recruiter prior to visit(s).
 B. What date(s) did the postsecondary institution or business/industry visit exposure take place?

- Use the table below to list some of the careers the students will explore on the proposed trip. Attach additional support if necessary. The following link can be used to complete the table: <http://www.laworks.net/Stars/default.aspx>

Career	Educational Requirements	Programs of Study	Top Demand (Y/N)	Low/Mid/High Pay Ranges	Opportunities for Advancement
i.e. Nurse*	2-year 4-year	ASN-LPN BSN-RN	Y	\$29,091/\$38,074/\$48,823 \$43,304/\$63,370/\$83,821	Y

*Data Source <http://www.laworks.net/stars/default.aspx?occ=nurse&loc=Statewide>

- Which of the following assessments will you provide students with while on the trip?
 - Career Exploration and Reflection Form
 - Job Shadowing Form
 - Other _____
- Provide a copy of this form along with other required documents to the LOSFA office to be attached with preapproval.

During/After Your Visit Complete the Following:

- Obtain the following signatures at the field trip site for verification:

Business/Industry Site				
Name (Print)	Date	Organization	Position/Title	Signature
Postsecondary Institution				
Name (Print)	Date	Organization	Position/Title	Signature
		Financial Aid (Required)		
		Admissions (Required)		
		Student Support Services (Required)		

- Provide a copy of this completed document to LOSFA (along with a sample of the completed student assessments) as a required deliverable in Egnyte.