



Policy Changes Approved February 17, 2011

Unified Student Loan Policy

Batch 174: Proposals 1230 - 1231

The nation's guarantors provide the following summaries to inform schools, lenders, and servicers of the latest *Common Manual* policy changes. These changes will appear in the manual's next annual update. These changes will also be incorporated into the *Integrated Common Manual*. The *Integrated Common Manual* is available on several guarantor websites, and it is also available on the *Common Manual's* website at www.commonmanual.org. Please carefully note the effective date of each policy change.

Written Agreements to Provide Educational Programs

The *Common Manual* has been revised to clarify certain requirements for a written agreement between two or more eligible schools. If those schools are owned or controlled by the same individual, partnership or corporation, the educational programs offered under a written agreement are considered eligible programs if they meet all other eligibility requirements and the school that grants the degree or certificate provides more than 50% of the educational program. Revised policy also provides that an eligible school may enter into an agreement with an ineligible organization that is not a school. Finally, the Manual is revised to include the requirement that a school that offers an educational program under an agreement with another school or organization disclose certain information to its students and prospective students.

Affected Sections: 4.1.B Written Agreements between Schools
4.4.B Student Consumer Information
Effective Date: Written agreements entered into by schools on or after July 1, 2011.
Basis: §668.5.
Policy Information: 1230/176
Guarantor Comments: None.

Definition of Full-Time Student—Retaking Coursework

The *Common Manual* has been revised to align the Manual's text with Final Rules published in the *Federal Register* dated October 29, 2010. New language is added to Section 6.9 and the definition of "full-time student" for a term-based program (using standard or nonstandard terms) to allow previously-failed repeated courses to count toward a student's enrollment status. Previously-passed coursework that is repeated (for example to obtain a better grade) may be counted only once toward the student's Title IV enrollment status. Previously-passed coursework that the school requires the student to repeat due to the student failing other coursework may not be counted toward the student's Title IV enrollment status.

Affected Sections: 6.9 Defining Enrollment Status
Appendix G
Effective Date: Title IV enrollment status determinations made by the school on or after July 1, 2011.
Basis: §668.2(b), definition of *full-time student*.
Policy Information: 1231/176
Guarantor Comments: None.